

# Checklist for owner

(before handing over the keys)

	Item	OK	Not OK
1	<p>Control of the driving license</p> <ul style="list-style-type: none"> <li>Last/first name match with the name on the rental agreement;</li> <li>Driving license valid for at least 3 years (a soft copy of the license is not sufficient, you must see the real license);</li> <li>Driving license category matches the one of the rented vehicle.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/> If not ok, cancellation of the rental
2	Rental agreement is filled out and signed by the two parties, in 2 copies (one for the owner, one for the renter)	<input type="checkbox"/>	<input type="checkbox"/>
3	<p>Inspection of the vehicle:</p> <ul style="list-style-type: none"> <li>Pre-existing damages are reported (initials for each damage reported);</li> <li>Lent material listed on the form as well (e.g helmet);</li> <li>“Vehicle Inspection” Form filled and signed by both parties.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
4	Renter is manifestly not under the influence of alcohol/drug (Should that be the case, do not hand over the keys and contact Cruzador support).	<input type="checkbox"/>	<input type="checkbox"/> If not ok, cancellation of the rental
5	Explanation of the functioning of the vehicle (tank, cruising range, reserve, dashboard, etc.).	<input type="checkbox"/>	<input type="checkbox"/>
6	Hand over the material/equipment (if applicable).	<input type="checkbox"/>	<input type="checkbox"/>
7	Hand over a <u>copy</u> of the vehicle registration document.	<input type="checkbox"/>	<input type="checkbox"/>
8	Hand over the <u>insurance certificate</u> as well as Cruzador Emergency Card (with guideline, emergency number, etc.).	<input type="checkbox"/>	<input type="checkbox"/>
9	Route/tour recommendation (if available).	<input type="checkbox"/>	<input type="checkbox"/>
10	Hand over the keys.	<input type="checkbox"/>	<input type="checkbox"/>
<b>END</b>			